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| **Communication Friendly Environment Audit Action Plan (ELSEC)** |
| **Setting name: Date of Audit:**  |
| **Target (long term)** | Start date | **Start RAG****Red****Amber****Green** | **Review date** | **Review RAG****Red****Amber****Green** | **Review notes**Has the target has been achieved or not and how/whyRecord progress/next steps for the long term target |
| **Short Term SMART Target:** Actions:* **Consistency:**
* **Monitoring:**
* **Feedback:**
* **Pupil Involvement:**
 |  |  |  |  |  |
| **Short Term SMART Target:** * **Consistency:**
* **Monitoring:**
* **Feedback:**.
* **Pupil Involvement:**.
 |  |  |  |  |  |
| **Long Term SMART**  |  |  |  |  |  |
| **Revisit the checklist and make notes here to inform the next target(s)****Your Long Term Target may carry over with new short term targets until achieved – we will continue to update short term targets as the long term target continues.** |