# One-Page Profile (OPP) Template Overview

A one-page profile is a single page which conveys an individual child or young person’s personal views about themselves to others. It usually summarises an individual’s strengths, views, wishes and support needs. We use them to promote understanding of a person and how best to support them in a wide range of contexts.

One Page Profiles for EHC assessment documents differ from the SEN Pupil Profiles created at schools (which are shared with staff and with support strategies detailed). Advice and guidance from OFSTED and the Department for Education states that One Page Profiles must be in the child/YP’s words and should have as much input from the Child/YP as possible. I.e.:

* If the child/YP is able to, they will fill out the One Page Profile themselves, or a familiar adult can ask them the questions (with or without prompts) and scribe what they say down
* If a child is pre-verbal / non-verbal, staff must be creative and utilise a communication method that the child/YPs is confident in. For example, if they can make choices out of pictures/symbols, staff will ask them to make choices of their favourite activities from symbols and then create a One Page Profile from these choices. Poems, videos, stories and the right questions will enable a C/YP to express themselves.
* If a child/YP is non-verbal and is communicating through body language/physical means, parents and staff can create the One Page Profile but must clearly state that adults have created this on the child/YPs behalf
* One Page Profiles should **not** contain adult defined support strategies, such as “I need differentiated work/I need Objects of Reference to help me”- unless this is something the child/YP has specifically said
* Other best practice examples include a collection of captioned photographs of the child/YP enjoying activities or if the child/YP likes drawing, encouraging them to draw pictures of things they like in school. **These will be captioned by staff underneath as to what the child/YP needs to support them to engage in these activities (How Best to Support Me)**

## What a one-page profile is used for

One-page profiles can be used in a variety of ways. These are some suggestions:

**Introduce:**

* Introduce a child or young person or adult
* Introduce themselves to other people

**Support:**

* Support transition planning from class to class, year to year and setting to setting
* Support a person-centred approach for children and young people with SEND. We achieve this by sharing information between home, school and with other involved professionals.

**Provide a contribution:**

* Contribute to the [Assess, Plan, Do, Review Cycle](https://www.oldham.gov.uk/homepage/1144/assess_plan_do_review_cycle). This informs the school’s Graduated response to an individual’s needs
* Contribute the views of a child or young person at the meeting to review their EHC plan
* Contribute the views of a child or young person as part of an EHC needs assessment process. To avoid duplication, information for a One Page Profile can be used to complete the “All About Me” section.
* Contribute a child or young person’s views within a range of settings and contexts. For example home, hospital, community clubs

**Empower:**

* Empower the child or young person to express their views and feelings and introduce themselves
* Empower a young person to introduce themselves to an employer or a leader of a community club
* Empower a young person to become more independent and reach personal goals.

## Preparing a one-page profile

When preparing a one-page profile with a child or young person, it is important to consider:

* What is its purpose?
* How will it be used?
* Who will see the one-page profile?
* Where will it be kept?
* How will you support the child or young person in order to capture their voice and genuine views?

## Reviewing a one-page profile

Oldham Local Authority recommend that one-page profiles should:

* Be updated as required, at least annually
* Stay with the child or young person throughout their education
* Provide a factual account of, and true reflection, of the child or young person’s strengths and needs
* Include the views of the child or young person, their family and friends as appropriate, and the views of the setting
* Be adapted to suit the individual, so that both the content and format are appropriate (Home → Early Years → Key Stage 1 → Key Stage 2 → Key Stage 3 → Key Stage 4 →Post-16)
* Be reviewed prior to transition so that they provide a clear and accurate picture of the child or young person

## Information which should be included in a one-page profile

The content will vary. This depends on the intended audience and actual context for the individual child or young person’s One Page Profile. Before creating a One Page Profile the child or young person should be informed of its purpose and its intended audience.

You can develop One Page Profiles using the four key headings:

* **Like and admire**
Gathers information from people who know the young person about the young person
* **What is important to me**
This is a bullet point list of what matters to the young person from their perspective
* **How to support me**
Information the child or young person wants people to know about and what people need to do to support them
* **Things I want to be able to do in the future**
The child or young person’s aspirations. Examples are to be ready for the next class, the next school, and longer term in preparation for employment and adulthood

## How you can help the young person gather information for their One Page Profile

www.sheffkids.co.uk has ideas to support gathering information for the different sections of the One Page Profile. You can also find printable templates.

## Adapting or adding headings to meet an individual's needs

The One Page Profile can be altered to suit individual’s needs. See below to see some of the templates the SEND Team have developed for their students:

## Useful resources for completing a One Page Profile:

* Watch this[video introducing the One Page Profiles](https://www.youtube.com/watch?v=u5ft4Hbyoes&feature=youtu.be) and see how one school developed their use of the One Page Profile for students and staff
* A guide to help support gathering the information to develop a [One Page Profile in the EYFS setting](https://www.cornwall.gov.uk/media/ardnkvgv/eyfs-one-page-profile-setting-guide.pdf), provided by Cornwall Local Authority
* A guide to help support gathering the information to develop a [One Page Profile in the school / college setting](https://www.cornwall.gov.uk/media/nl4fyrsu/schools-and-colleges-one-page-profiles-setting-guide.pdf), provided by Cornwall Local Authority
* A guide to help support you to understand what to include in a one-page profile, and [how often it is updated](https://www.norfolk.gov.uk/children-and-families/send-local-offer/education-and-learning/support-for-learning/special-educational-needs-sen-support/what-is-sen-support/one-page-profiles)

# One-Page Profile Template examples

Please see below templates provided by Oldham Local Authority, there are further examples on the following link [Sheffkids one page profile templates](https://www.bing.com/images/search?q=Sheffkids%20One%20Page%20Profile%20template&form=IQFRML&first=1&tsc=ImageHoverTitle)

**All About Me**

**Name:**

**Things that are going well/thing I would like help with…**





**What’s important to me to help me do well/how best to support me?**

**What people like and admire about me-**

**Some young people may say no-one likes me, can also ask what they like about themselves.**

**My aspirations- Do you have any aspirations/goals for the next 12 months, (*suggested 12 months because of the information text above.)* To help promote self esteem, we must help a child to understand what an aspiration is. (It could well be getting to the next level on Minecraft.)**

**Things I like/don’t like**





**One Page Profile**

All about Me and my Family, All about Me, My Hopes Dreams and Aspirations.

What people like and admire about me **(see above.)**

 What makes me happy

**(What makes me the happiest.)**

How I communicate

This is me

What I worry about

**(for a CYP with Addl needs this could infer that they have to have something to worry about**. **Not all CYP may have a worry in the moment of this being written.**

 How you can help me best\*\*

**The best ways you can help me are:**